

## School Regulations of the IGS Achim

**We act in the awareness that our school is a place of learning and living for all.**

All pupils, teachers and other staff are committed to the following principles:

- 1. We treat each other with respect.**
- 2. We behave considerately towards others and the environment.**
- 3. We adhere to the legal and organisational rules.**

In concrete terms, this means:

to 1:

- We do not use physical violence (hitting, kicking, spitting, pushing), verbal violence (insulting, abusing) or psychological violence (bullying, threatening, blackmailing).
- We address all people in a friendly manner and show them that we value them.
- We stand up when we greet each other at the beginning of the lesson.
- We adhere to the rules of dialogue.
- We wear appropriate clothing.

to 2:

- We do not disrupt lessons.
- We do not eat during lessons and do not chew gum.
- We are responsible for the cleanliness of our school and leave the places we use clean and tidy. We act sustainably in terms of the environment.
- We behave quietly and calmly in the school building.
- We stay in the agreed areas during breaks.
- We only play ball games in the designated areas.

to 3:

- We are present on time at the beginning of the lesson with all work materials and place them on our table.
- We pay attention: If the teacher is still not present ten minutes after the start of the lesson, the class or course spokespersons will inform the year group.
- We take off jackets and headgear (hats, caps) before the start of lessons\*
- We only drink water during lessons.
- We put our chairs up after the last lesson.
- We speak German as long as we are on the school premises (exception: foreign language lessons and language beginners).

- We observe the ban on smoking or consuming alcohol and any drugs on the school premises.
- We observe the Weapons Decree, the Data Protection Act and the Youth Protection Act.
- We Sek-I students do not leave the school grounds during school hours without express permission.
- We follow the instructions of teachers, student supervisors and other supervisors.
- We observe the special rules on the use of smartphones, iPads and similar devices:
  - Smartphones may only be used in class from Year 8 onwards and only when requested by the teacher.
  - The use of these devices is prohibited during breaks.
  - We do not throw objects.

\* Does not apply in undercooled rooms due to the need for increased ventilation.

We teachers, as persons of authority, are responsible for maintaining and creating a constructive learning and school atmosphere. This includes that we

- respect lesson and break times,
- reflect on our methods and evaluate student performance fairly and transparently,
- take our educational and teaching mission seriously and guide our pupils towards independence within this framework,
- increasingly enable students in the higher year groups to learn "at eye level",
- actively combat bullying of pupils, regardless of who is doing it,
- support and promote the work of the student council.
- be role models in our dealings with our colleagues.

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Date, signature of the student

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Date, signature of the legal guardian

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